

## Course Information – eLearning Competencies Delivery 2009/2010

<b>why train with yum?</b>	<p><b>yum</b> is a Registered Training Organisation (RTO) with many years experience in delivering boutique training and learning resources to industry, government and community. we are leaders in the field of flexible learning and have served as a National Flexible Learning Leader. small classes mean that you get the attention you deserve and the support you need to be the best trainer you can be.</p> <p>our course is extremely practical and very hands on. you will work to develop a set of templates that will support you throughout your training and that you can continue to use and improve at course end. all assessment tasks are project based and can be shaped to suit your work needs and skills requirements. oh yeah its actually fun too! you learn to learn online, conduct tutorials online and learn new technologies and platforms to support your future training needs.</p>
<b>course title</b>	eLearning competencies from the Diploma of Training and Assessment
<b>registered training organisation</b>	this course is delivered by <b>yum productions</b> RTOID#21145. more information about yum productions can be found at <a href="http://www.yum.vic.edu.au">http://www.yum.vic.edu.au</a> and <a href="http://www.ntis.gov.au/Default.aspx?/rto/21145">http://www.ntis.gov.au/Default.aspx?/rto/21145</a>
<b>course units and codes</b>	<p>Learners will receive an outline of each Unit of Competency, an explanation of the requirements and will be assessed against the following units.</p> <p><b>Specialist Units</b></p> <p>TAADEL501B Facilitate e-learning          TAADES503B Research and design e-learning resources          TAADES504B Develop and evaluate e-learning</p> <p>Please note: Recognition of Prior Learning (RPL) is available.</p>
<b>course themes</b>	<ul style="list-style-type: none"> <li>• Strategic Planning for implementing elearning at an organisation.</li> <li>• Develop a design for a Learning Object</li> <li>• Develop a Learning Object</li> <li>• Plan the deployment of eLearning sequences that incorporate a range of eLearning and social networking tools.</li> <li>• Development of eLearning sequences in accordance with delivery sequence template</li> <li>• Online Delivery and evaluation of eLearning sequence</li> </ul>
<b>course cost</b>	\$1200 (GST Free) for enrolment in the 3 units:
<b>communication and course material</b>	we will be providing self paced learning content and activities from the yum Moodle Learner Management System at <a href="http://www.yum.vic.edu.au/moodle">www.yum.vic.edu.au/moodle</a> for which you will receive an individualised login. from the Moodle you can access course content as well as submit assessment tasks. email/phone/skype support via contact details below in between classes. we guarantee we will respond on the same day or within 24 hours if you have any questions about the course content.
<b>training days and times delivery</b>	<p>the course is conducted between November 2009 and February 2010.          our Induction Session <b>Wednesday November 3<sup>rd</sup>, 2009 6.30-7.30pm</b>          10 Live <b>Online</b> Tutorials will follow on weekly Wednesday evenings</p> <p><b>2009</b></p> <ul style="list-style-type: none"> <li>• Wednesday 3<sup>rd</sup> November 6.30-7.30pm (induction)</li> <li>• Wednesday 11<sup>th</sup> November 6.30-7.30pm</li> <li>• Wednesday 18 November 6.30-7.30pm</li> <li>• Wednesday 25<sup>th</sup> November 6.30-7.30pm</li> <li>• Wednesday 2<sup>nd</sup> December 6.30-7.30pm</li> <li>• Wednesday 9<sup>th</sup> December 6.30-7.30pm</li> <li>• Wednesday 16<sup>th</sup> December 6.30-7.30pm</li> </ul> <p><b>2010</b></p> <ul style="list-style-type: none"> <li>• Wednesday 20<sup>th</sup> January 6.30-7.30pm</li> <li>• Wednesday 27<sup>th</sup> January 6.30-7.30pm</li> <li>• Wednesday 3<sup>rd</sup> February 6.30-7.30pm</li> <li>• Wednesday 10<sup>th</sup> February 6.30-7.30pm</li> </ul> <p>you will also participate in 1:1 session:</p> <ul style="list-style-type: none"> <li>• 2 X 1 hours sessions will be negotiated with each of you to assist you with Assessment Task 4 and Assessment Task 6</li> </ul>

<b>software</b>	learners may be interested in purchasing the Adobe Creative Suite software used in the course. <b>yum</b> can provide learners with enrolment letters to enable you to purchase software at academic (or student) prices. Open Source and "Freeware" software examples will also be explored. <b>yum</b> will provide you with a copy of ARED to develop your own course materials
<b>prerequisites</b>	learners should have independent computer skills, confidence with using Internet technologies and ideally be working in a training environment with access to/responsibility for learners. It is strongly recommended that your training/organisational environment that has a commitment to implementing and trialing flexible delivery approaches and strategies.
<b>more info</b>	please call Michael Gwyther at yum on 53317625 or email him on michael.gwyther@yum.vic.edu.au
<b>course overview</b>	<p>this qualification reflects the role of individuals who perform a range of highly developed tasks in training, work without direct supervision, and use a broad range of highly developed practical skills and fundamental operational knowledge in a defined context.</p> <p>learners will:</p> <p><b>TAADES503B Research and design e-learning resources</b></p> <ul style="list-style-type: none"> <li>• Explore the range of e learning strategies available for the delivery of learning online and the implications for course and content design</li> <li>• Explore the range of content options available for elearning or blended delivery</li> <li>• Unpack, customise and rebuild existing learning objects from the Toolbox Repository</li> <li>• Prepare an instructional design plan for course content and activities to support the online delivery of a small learning object.</li> <li>• Develop and build a small learning object aligned to a unit of competency of their choice.</li> </ul> <p><b>TAADES504B Develop and evaluate e-learning</b></p> <ul style="list-style-type: none"> <li>• Characteristics of communication using Discussion Boards and Virtual classrooms,</li> <li>• Establishing a learning environment in a Learning (Moodle),</li> <li>• Understanding Social Network sites and Web 2 Tools and their application to e learning</li> <li>• Facilitation methods for synchronous and asynchronous activities.</li> <li>• Planning the deployment of e learning sequences that incorporate a range of e learning and social networking tools,</li> <li>• Explore Facilitation theorists,</li> <li>• Implement a Communication strategy to support E Learning,</li> </ul> <p><b>TAADEL501B Facilitate e-learning</b></p> <ul style="list-style-type: none"> <li>• Understanding Toolboxes and Learning Objects</li> <li>• Adaptation of flexible learning Toolboxes, and/ or,</li> <li>• Developing customised course content using ARED and html editors,</li> <li>• Planning the deployment of e learning sequences that incorporate a range of e learning and social networking tools</li> <li>• Writing course content for online delivery</li> <li>• Deliver, Train and assess learning sequences through the deployment of a Learner management system (Moodle)</li> <li>• Undertake the delivery of e learning sequences in accordance with their organisation's core training delivery to group of trainees</li> <li>• Facilitating learning interaction using discussion boards, email, Voice Over Internet and Live Classrooms</li> </ul>